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| **Name** |  |
| **Client** |  |
| **Vessel** |  |
| **On /Offshore** |  |
| **Location** |  |

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| **Date** | **Expense Details** | **Cost in Local Currency** | **Cost in GBP** |
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|  |  | **Total** |  |

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| **Please send signed expenses to:**  [timesheets@tech-professionals.co.uk](mailto:timesheets@tech-professionals.co.uk) | | |  |  |  |  |  |  |  | |
| **Expenses to be submitted by:  12:00 Midday on the 3rd day of the following month** | | | | | | | | | | |
| **Approved Client Signature** |  | | | | | | | |
| **Client Name** |  | | | | | | | |
| **Date** |  | | | | | | | |